

SUMMONS

Meeting: Council

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 17 May 2022

Time: 10.30 am

Members are reminded to sign the attendance sheet before entering the Council Chamber

Please direct any enquiries on this Agenda to Tara Shannon of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes. The meeting may also be recorded by the press or members of the public.

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

PART I

Items to be considered while the meeting is open to the public

1 **Election of Chairman 2022/23**

To elect a Chairman for the forthcoming year.

2 **Election of Vice-Chairman 2022/23**

To elect a Vice-Chairman for the forthcoming year.

3 **Apologies**

To receive any apologies for the meeting.

4 **Minutes of Previous Meeting** (*Pages 7 - 62*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 15 February 2022.

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Chairman's Announcements**

To receive any announcements through the Chair.

7 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification. Statements must relate to a specific agenda item.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Proper Officer) no later than 5pm on 10 May 2022 in order to receive a written response, and no later than 5pm on 12 May 2022 in order to receive a verbal response. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Members prior to the meeting and made available at the meeting and on the Council's website.

8 **Petitions**

No petitions have been submitted for presentation to the meeting..

APPOINTMENTS

9 **Political Balance and Allocation of Members to Committee** *(To Follow)*

9a) **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups**

9b) **Appointment of Area Boards, Committees and the Dorset and Wiltshire Fire Authority**

9c) **Appointment of Chairmen and Vice-Chairmen of Committees**

ITEMS FOR COUNCIL

10 **Proposed Changes to the Constitution - Part 3B - Audit and Governance Committee** *(Pages 63 - 72)*

To receive a report from the Monitoring Officer.

11 **Parish Name Change Review** *(Pages 73 - 78)*

To receive a report from the Director of Legal and Governance.

MEMBERS' MOTIONS

12 **Notices of Motion**

No motions were submitted for the meeting.

OTHER ITEMS OF BUSINESS

13 **Overview and Scrutiny Annual Report to Council** *(Pages 79 - 84)*

To receive an annual report on Overview and Scrutiny activity.

14 **Announcements from Cabinet and Committees**

a) The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.

b) Members will be given the opportunity to raise questions to the Chairmen of Committees or regarding the Dorset and Wiltshire Fire Authority on the minutes of their meetings, available [here](#).

c) Members will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.

Members' Questions

Members were required to give notice of any such question in writing to the officer named on the front page of this agenda no later than 5pm on 3 May 2022 in order to be guaranteed a written response.

Any question received after 5pm on 3 May 2022 and no later than 5pm on 10 May 2022 may only receive a verbal response at the meeting. Any questions received after this date will be received at the next meeting.

Questions may be asked without notice if the Chairman determines the matter is urgent.

Details of any questions received will be circulated to Members prior to the meeting and made available at the meeting and on the Council's website.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

Terence Herbert
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